**UBCO – Exeter Excellence**

**Initiator Grant Scheme Application Form**

Please return the completed form to [GP-Funding@exeter.ac.uk](mailto:GP-Funding@exeter.ac.uk) and [lacia.vogel@ubc.ca](mailto:lacia.vogel@ubc.ca)by **16 April, 2024**.

**Please review the UBCO – Exeter Excellence Initiator Grant Scheme Guidelines   
before completing your application**

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| **1. Name of proposed initiative *(max 70 characters, can be provisional)*** |
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| **2. Applicants** | |
| **Lead Applicant (1)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
|  | |
| **Lead Applicant (2)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
|  | |
| **Co Applicant (if applicable) (3)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |
|  | |
| **Co Applicant (if applicable) (4)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| Phone |  |

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| **3. START DATE** | **END DATE** | **AMOUNT REQUESTED (Max CAD $6900 / GBP £4000)** |
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| **4. Please outline your project and the research opportunity that you intend to address through this collaboration and why** *(300 words max). Please evidence through supporting documentation, describing the current state of play with regards to research/education in this area.* |
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| **5.** **Please describe how you intend to use the funding, taking into consideration the project must normally be completed within 12 months of the award date. Please detail activities and their anticipated occurrence** *(500 words max). You should clearly state the aims of the activity, outcomes and benefits, how it will initiate or develop collaboration and provide a brief work plan.* |
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| **6.** **Please describe the current position of your collaboration** *(300 words max). For example: how long it has been in existence?; what synergies or gaps do you believe you have identified?; what is the demonstrated, or anticipated, level of additional interest across the two universities etc.* |
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| **7.** **Anticipated outcomes and benefits**  *(300 words max). Please articulate the anticipated outcomes of your project, including any expected co-publications, policy papers, larger research grant submissions, as well as how the initiative will contribute to expanding and sustaining the UBC Okanagan - Exeter relationship.* |
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| **8.** **COSTS:** Please provide a breakdown of the costs associated with this project – this should include direct costs only. Where the budget is split between GBP and CAD, the final amounts awarded will be based on the exchange rate (as per [OANDA](https://www.oanda.com/currency-converter/en/?from=GBP&to=CAD&amount=1)) on the date of award letter. | |
|  | **Cost** |
| **Lead Institution (1)** |  |
| Travel and Subsistence |  |
| External Speakers/Facilitators |  |
| Venue Costs |  |
| Other (detail) |  |
|  | |
|  | **Cost** |
| **Co-Applicant Institution (2)** |  |
| Travel and Subsistence |  |
| External Speakers/Facilitators |  |
| Venue Costs |  |
| Other (detail) |  |
|  | |
| **TOTAL** |  |

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| 9. **Budget Justification:** Using the grant assessment criteria specified in the guidelines, provide a justification for the budget (500 words max). |
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| **In submitting this application, we confirm that we have read and will comply with the guidance notes for the UBC Okanagan – Exeter Excellence Initiator Grant Scheme and that the information given is accurate.**  Please ensure that all costs have been developed and approved according to your internal processes. | |
| SIGNATURE OF LEAD APPLICANT  SIGNATURE OF LEAD APPLICANT’S DIRECTOR OF GLOBAL ENGAGEMENT  SIGNATURE OF FACULTY ASSOCIATE PVC FOR GLOBAL ENGAGEMENT  SIGNATURE OF CO-APPLICANT  SIGNATURE OF CO-APPLICANT’S HEAD OF COLLEGE/SCHOOL | DATE  DATE  DATE  DATE  DATE |

**Supporting documentation**

Please attach any relevant supporting documentation e.g. support letter if third partner is involved, confirming participation and any relevant financial / in-kind contributions outlined in sections 8 and 9; market research, etc.