



RESEARCH TRAVEL FUND APPLICATION FORM

Name:

Date:

Term Type: Tenure Track

Tenured

Department:

Funding requested:

(up to \$1500 for Canadian travel, \$2500 for travel to the United States, and \$3000 for international travel)

Please provide a complete description of the conference or art presentation for which you are seeking support. Documentation about your attendance should be attached.

1. Name, Date, Location of the conference or presentation:
2. Title of paper (if applicable):
3. Describe the nature and scope of the conference or venue and provide a short abstract of your presentation: (max 250 words).



4. Will a graduate student be presenting with you? Yes No
If yes, describe the student's role and how the student's travel will be funded.

5. Please provide a detailed budget including travel, accommodation, meals, conference registration.

Flight

Car Rental

Mileage

Registration

Accommodation

Meals (per diem)

Other

TOTAL

Comments



6. For Funding requests for activities other than transport fees, meal and accommodation, include a clear and concise explanation of this activity

7. List Travel grants in the last two years and any publications etc that arose out of them.

8. Contributions to Research Culture (e.g. talks, committee memberships, graduate student support.

You may attach any supporting documents to this application (contracts, acceptance letters, etc.)

Forward completed application as one PDF containing all supporting documents via email to:
kayla.jakuboski@ubc.ca