Exeter-UBC Collaboration 2019/20

Exeter-UBC Humanities Collaboration Fund - Project Grants

### INTRODUCTION

The College of Humanities at the University of Exeter and the Faculty of Creative and Critical Studies (FCCS) at the University of British Columbia have a successful history of collaborative working. The Exeter-UBC Humanities Collaboration Fund supports academics at the University of Exeter and the University of British Columbia to both build on existing collaborations and to develop new links.

Colleagues are invited to apply for a maximum of **$20,000 / £12,500** to deliver a workshop, symposium, or collaborative project.

### SCOPE OF GRANTS

In summary, the key aims of the Exeter-UBC Humanities Collaboration Fund are:

* Develop and expand relationships between the University of Exeter’s College of Humanities and the University of British Columbia’s FCCS, and relevant units within the Irving K Barber School of Arts and Sciences (hereafter IKBSAS) or its successor.
* To increase the impact of our research and education collaboration activities of Exeter and UBC across the UK, North America and further afield;
* To support the development of novel, interdisciplinary research and/or teaching and learning concepts to the point of submission of bid(s) for significant external funding;
* To support groups in developing their initiatives to the point of high academic and/or non-academic outcomes and impact;
* To support groups in developing their initiatives to the point of achieving high impact / high influence publications or equivalent;
* To tackle research and/or education challenges that could not be as effectively carried out by one partner on its own;

### ELIGIBLITY

* Any academic member of staff in the College of Humanities or FCCS and/or IKBSAS can apply for funding. A lead academic from both the College of Humanities and FCCS and/or IKBSAS must be identified for each application.
* Applicants must demonstrate that they have…

a) obtained the approval of their Head of Discipline before applying and

b) an established contact at the Partner University that they wish to visit.

* Applications must be submitted by College of Humanities and FCSS/IKBSAS staff, but can include participants from other UBC / Exeter departments.
  + Academics from other institutions can also be included in the delivery of projects (for example, as speakers at workshops, project collaborators etc.).
* Where appropriate, applicants should consider whether there are opportunities to include colleagues at other University campuses. Applications are encouraged that foster engagement between Streatham, Penryn, Okanagan, and Vancouver campuses.
* Applications will be judged by a panel comprised of academics and professional services staff from the Faculty of Creative and Critical Studies and the College of Humanities.
* Eligible costs under this grant include:
* Travel and Subsistence
* External speakers/facilitators
* Equipment (small purchases only, justifiable in line with project deliverables)
* Research consumables
* Venue and catering costs

The following items are not eligible for funding under this scheme:

* Academic salaries
* Student fees / tuition
* Conference registration fees or conference travel costs
* Publication costs
* Indirect costs, overheads and bench fees associated with internal research facilities

### SELECTION CRITERIA

* **Development of Partnerships:** Collaborative proposals involving researchers from both the College of Humanities and FCCS/IKBSAS will be given priority. Proposals that can demonstrate how they will extend the partnerships between Exeter and the University of British Columbia are encouraged.
* **Purpose of award:** It is essential that the application highlights the potential of their award to develop high quality research or education impacts. Applications with a clear plan for development of external funding applications, joint research activity, joint publication or joint education initiatives will be prioritised. This should be accompanied with indicators of how the achievement of the objectives will be measured and expected follow-up activity.
* **Evidence of previous exploratory work:** It is expected that applicants will have established contact with their colleagues at the partner institution before applying. Evidence of previous work relating to the project prior to the visit is desirable, but not essential.
* **Environmental awareness and planning**: Establishing, developing and strengthening our global relationships is an important aspect of extending the presence, reach and impact of both the Universities of Exeter and British Columbia around the world, and we fully recognise and support the vital role that in-person visits, activities and interactions play in this. In a time where we are all becoming increasingly aware of the impact of our travels on the environment, priority will be given to those applications where careful thought has been given over to the climate impact of the initiative, where the genuine added value and benefit of any travel proposed has been clearly described and justified and where consideration has been given to how the collaboration will be sustained and carried forward sustainably, before, during and after this grant funding ends.

### FUNDING DETAILS

* **One** award of up to a maximum of **$20,000 / £12,500** each is availableto fund a high quality project that meets the above objectives.
* Match funding will be provided to the nominated lead applicants at UBC and Exeter, who will be responsible for all arrangements for any events, activities, and participation. It must be made clear on the application which partner is paying for what, and when.
* Grant awards must be spent by **31st July 2020**.

### APPLICATION PROCESS

At Exeter, lead applicants should first discuss their application with their College ADID (Associate Dean for International Development), and their Head of Department/School (or equivalent), and will need the application approved by their College ADID.

Applications should be submitted by email to [global\_partnerships@exeter.ac.uk](mailto:global_partnerships@exeter.ac.uk) and to [lacia.vogel@ubc.ca](mailto:lacia.vogel@ubc.ca) by midnight (GMT) on **20 January 2020**.

### KEY CALL DATES

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| **Funding Call Opens** | 14 November 2019 |
| **Application Deadline** | 20 January 2020 |
| **Applicants notified of outcome** | 14 February 2020 |
| **Project grant awards must be spent by** | 31 July 2020 |
| **Post-project report completed by** | 23 October 2020 |

### Reporting:

All successful applicants will be required to complete a post-visit report form confirming how funding was spent and detailing how the visit delivered on the activity described in their application. Post-visit report forms will be e-mailed to applicants 12 weeks after the completion of their visit.

Application Form: Exeter-UBC Humanities Collaboration Grants

Please return the completed form to [global\_partnerships@exeter.ac.uk](mailto:global_partnerships@exeter.ac.uk) by **5pm (GMT) 20 January 2020**

**Please review Exeter-UBC Humanities Collaboration Fund Guidelines before completing your application.**

***When completing this form, please remember to write in a way that is readily accessible to a general audience. Applications will be reviewed by an interdisciplinary panel.***

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| **HUMANITIES / FCSS-IKBSAS PROJECT GRANT APPLICATION** | |
| **Lead Applicant (1)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| **Lead Applicant (1)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| **Additional Applicant (If applicable) (2)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |
| **Additional Applicant (if applicable) (3)** | |
| Name |  |
| Post |  |
| Department |  |
| Institution |  |
| Email |  |

**\*Please add more lines if required.**

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| **2. Title of proposed initiative *(max 70 characters, can be provisional)*** | |
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| Start Date: |  |
| End Date: |  |

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| **4. AMOUNT REQUESTED (Max $20,000 / £12,500)** *The lead applicants will be responsible for the budget and spending and transfer arrangements.* | |
| **Total:** |  |

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| **5. Please provide a summary of your project** *(250 words max). Please describe your project using language that is readily accessible to academics of other disciplines and/or members of the public. Should your project be successful, this text may be used on the websites of the University of Exeter or the University of British Columbia.* |
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| **6. Describe your project in more detail.** *(500 words max). Please ensure that you:*   1. *Provide background and context* 2. *Outline the aims and objectives* 3. *Showcase how your proposal is original, novel and has high impact potential* |
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| **7.** **The plan - methodologies and approaches.** *(500 words max) Please provide a clear description of your project plan, including how the funds will be used. Please include the methods / approaches that you intend to use, a timeline for the proposed plan, and give some clear idea of who in the collaboration will be responsible for each step along the way.* |
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| **8.** **Anticipated outcomes, benefits and non-academic impact** *(300 words max). Please articulate the anticipated outcomes of your project, including*   1. *Expected outputs (e.g. co-publications, policy papers, larger research or teaching grant submissions, teaching or mobility program etc.),* 2. *Describe how the initiative will contribute to expanding and sustaining the relationship between the University of Exeter and the University of British Columbia (e.g. education, further research, growth of collaboration, etc.),* 3. *Highlight any expected non-academic impacts (influencing policy, end-users, wider public benefits and influence).* |
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| **9.** **COSTS:** Please provide a breakdown of the costs associated with this project – this should include direct costs only. Justification for each element should be provided | | |
|  | **Cost** | **Justification** |
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| **Total** |  |  |
| *For Exeter Academics -* | | |
| **TIME:** *Please provide an indication of the time commitment involved in the project for each Exeter applicant named*. |  | |
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| **10.** **In submitting this application, we confirm that we have read and will comply with the guidance notes for the Europe Network Fund, and that the information given is accurate.**  Please ensure that all costs have been developed and approved according to your internal processes. | |
| SIGNATURE OF LEAD APPLICANT (Exeter)  SIGNATURE OF LEAD APPLICANT’S HEAD OF Discipline  SIGNATURE OF LEAD APPLICANT (UBC)  SIGNATURE OF LEAD APPLICANT’S HEAD OF Discipline | DATE  DATE  DATE  DATE |

**11. Supporting documentation**

Please attach any relevant supporting documentation e.g. support letter if third partner is involved, confirming participation and any relevant financial / in-kind contributions; market research, etc.

**12. ADID comment and signature**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**13. Conditions of Funding:**

Awardees have until **31 July 2020** to expend the funding.

Funding is only provided for the activities as detailed in your application.

Expenditure of the award must not exceed the value of the award.

Details of the award may be listed on the Global Partnerships website.

All publications resulting from this project should include the following acknowledgement: *‘This project was supported by the University of Exeter & The University of British Columbia via an Exeter-UBC Partnership Development Grant*.’

A final project report and financial acquittal will need to be completed and submitted by **23 October 2020.**